

TEMPORARY ACCOUNT AUTHORITY

(Eligible Catholic Entities Only)

CDF Client No.

I/We

.....
(Full Name of Authorised Person/s)

being

.....
(Title/Position)

For and on behalf of

.....
(Full Name of Client)

Instruct and Authorise you to make the following temporary variation to our current Account Authority:

From the period from: / / To: / / inclusive

☐ **TEMPORARILY ADD the following AUTHORISED PERSONS TO OPERATE/TRANSACTION ON ACCOUNTS**

The persons nominated below will be able to authorise CDF Online payments, provide signed instructions to the CDF, and sign cheques, in accordance with the method of operation of this account authority. For CDF Online, an Authorisation Limit (per transaction/batch total) is required to enable the authorisation of online payments. **Please Note: By default, this limit will be the same as the Daily Account Limit previously stated in your existing account authority, unless an alternative limit is stated for any of the Authorised persons below.**

Authorised Person 1:

Full Name & Title (Mr/Mrs/Miss/Ms/Rev etc.):

Position/Occupation (if Director, insert the DIN)

DIN (Director Identification Number)

Mobile Phone Number:

Email Address:

Optional Only (i.e. if non default authorisation limit required)

☐ Please apply an alternative authorisation limit of \$ (per Transaction/batch total)

Identity Verification:

☐

Completed and attached **OR**

☐

Previously Provided

Signature:

X

CDF OFFICE USE ONLY

ID Verified & Details Loaded:

☐

Client No:

Linked to account(s) as ATO:

☐

CDF Online Access loaded:

☐

Authorised Person 2:

Full Name & Title (Mr/Mrs/Miss/Ms/Rev etc.):

Position/Occupation (if Director, insert the DIN)

DIN (Director Identification Number)

Mobile Phone Number:

Email Address:

Optional Only (i.e. if non default authorisation limit required)

☐ Please apply an alternative authorisation limit of \$ (per Transaction/batch total)

Identity Verification:

☐

Completed and attached **OR**

☐

Previously Provided

Signature:

X

CDF OFFICE USE ONLY

ID Verified & Details Loaded:

☐

Client No:

Linked to account(s) as ATO:

☐

CDF Online Access loaded:

☐

Accounts Covered under this Temporary Account Authority and Method of Operation

☐ All Accounts

OR ☐ The following Listed Account(s) only

Account Name

Account Type (e.g. S52.3)

Method of Operation: (CDF Online payment authorisations, signed instructions, cheque signing)

☐ Solely

☐ Two to Operate Jointly

☐ Other (please specify)

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☐ **TEMPORARILY ADD** the following additional Authorised Online Users requiring **DATA ENTRY/VIEW ONLY** access

The persons nominated below are provided with CDF Online access only and are not able to operate/transact on accounts. Persons nominated for **DATA ENTRY** access will be able to perform administrative tasks such as preparing payments ready for authorisation, downloading statement information etc., however will not be able to authorise payments. Persons nominated for **VIEW/ENQUIRY Only** access will be able to perform basic enquiry tasks only, such as viewing and downloading account/ statement information etc.

Additional Authorised Online User 1:

Full Name & Title (Mr/Mrs/Miss/Ms/Rev etc.):

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Position/Occupation:

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Mobile Phone Number:

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Email Address::

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CDF Online Access Required: ☐ DATA ENTRY (NO authority to authorise payments) OR ☐ VIEW/ENQUIRY ONLY

Accounts to be accessed: ☐ ALL OR ☐ Following specific accounts only

Account Name and Account Type (e.g. Operating account – S52.1)

Identity Verification:

☐ Completed and attached

OR

☐ Previously Provided

CDF OFFICE USE ONLY

ID Verified & Details Loaded:

☐

Client No:

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Linked to Business Client:

☐

CDF Online Access Loaded:

☐

Additional Authorised Online User 2:

Full Name & Title (Mr/Mrs/Miss/Ms/Rev etc.):

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Position/Occupation:

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Mobile Phone Number:

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Email Address::

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CDF Online Access Required: ☐ DATA ENTRY (NO authority to authorise payments) OR ☐ VIEW/ENQUIRY ONLY

Accounts to be accessed: ☐ ALL OR ☐ Following specific accounts only

Account Name and Account Type (e.g. Operating account – S52.1)

Identity Verification:

☐ Completed and attached

OR

☐ Previously Provided

CDF OFFICE USE ONLY

ID Verified & Details Loaded:

☐

Client No:

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Linked to Business Client:

☐

CDF Online Access Loaded:

☐

Signed for and on behalf of the Client by:

Full Name

Position/Title

Signature

X

.....

(Authorised Officer 1)

Date: / /

Full Name

Position/Title

Signature

X

.....

(Authorised Officer 2)

Date: / /

SYDNEY ARCHDIOCESAN PARISHES ONLY**Authorised Persons to Temporary Operate/Transact on accounts confirmed by:**

X

Vicar General/Delegate
(Catholic Archdiocese of Sydney)

Date: / /

Section 6: DISCLOSURE STATEMENT

The Catholic Development Fund (the **Fund**) is required by law to make the following disclosure. The Fund is not prudentially supervised by the Australian Prudential Regulation Authority nor has it been examined or approved by the Australian Securities and Investments Commission. An investor in the Fund will not receive the benefit of the financial claims scheme or the depositor protection provisions in the *Banking Act 1959* (Cth). Investments in the Fund are intended to be a means for investors to support the charitable, religious and educational works of the Archdiocese of Sydney and Catholic Diocese of Broken Bay and for whom the consideration of profit are not of primary relevance in the investment decision. The investments that the Fund offers are not subject to the usual protections for investors under the *Corporations Act* (Cth) or regulation by Australian Securities and Investments Commission. Investors may be unable to get some or all of their money back when the investor expects or at all and any investment of the Fund are not comparable to investments with banks, finance companies or fund managers. The Fund's identification statement may be viewed for CDF Sydney customers at: www.sydneycdf.org.au and for CDF Broken Bay customers at: www.bbcatholic.org.au, or by contacting the Fund. The Fund does not hold an Australian Financial Services Licence.

CDF OFFICE USE ONLY

CDF Online Administrator No.

Checked for Scanning and filing

Initials

Date: