

Request to the Catholic Development Fund for Cancellation of CBA Corporate MasterCard Charge Cards

Instructions for completion:

Complete the details requested below and arrange for request to be signed in accordance with the CDF Account Authority, to enable the CDF to initiate card cancellation requests via the CBA's online Card Management facility (CommBank Card Manager – CCM).

Print and scan or save completed request to your computer and send the scanned or saved copy via an email attachment to the CDF at enquiries@sydneycdf.org.au.

Client Name:

CDF Client No:

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| | |
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Please cancel the following CBA Corporate MasterCard Charge Card(s) issued under our CBA Corporate Card Facility Number:

Name of Cardholder:

Card Number:
(Last 4 Digits Only)

Reason for cancellation:

Name of Cardholder:

Card Number:
(Last 4 Digits Only)

Reason for cancellation:

Name of Cardholder:

Card Number:
(Last 4 Digits Only)

Reason for cancellation:

I/We declare that the above-mentioned card(s) has/have been securely destroyed.

.....
Name of Authorised Officer

X

.....
Signature

.....
Name of Authorised Officer

X

.....
Signature

Date: / /

CDF Office Use only:

Signatures verified to account authority:

Pre-Authorised for loading in CCM: _____

Request Loaded In CCM:

Loaded Request details checked:

Date: / /